Personal Document Locator

A detailed list of where you store your important records and papers and who your primary advisors and contacts are. This list will assist your loved ones in the event of your death or disability.

Keep in a secure location

Personal Information (Spouse 1)		
Full Legal Name		
Street Address		
City, Street, ZIP		
Social Security Number		
Date of Birth		

Personal Information (Spouse 2)		
Full Legal Name		
Street Address		
City, Street, ZIP		
Social Security Number		
Date of Birth		

RAYMOND JAMES

Part 2: Personal Contacts				
Attorney				
Name			Firm	
Phone			Email	
Tax Preparer				
Name			Firm	
Phone			Email	
Insurance Agent				
Name			Firm	
Phone			Email	
Financial Advisor				
Name			Firm	
Phone			Email	

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Part 3: Passwords		
Website	Username	Password

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Part 4: Important Documents		
Document	Location(s)	
Will		
Power of Attorney		
Birth Certificate(s)		
Social Security Card(s)		
Marriage Certificate		
Trust Agreement		
Military Papers		
Adoption Papers		
Vehicle Titles		
Tax Returns		
Mortgage/ Loan Papers		
Insurance Policies		
Extra Keys		
Health-Care Directives		
Cash		